

2025-26 SPECIAL CIRCUMSTANCE REQUEST

Financial need is normally based on each student's or family's gross annual income for the previous tax year. If your income has recently changed or if certain income should be excluded, we may be able to re-evaluate your financial need based upon your actual gross income for the 2024 tax year (01/01/2024-12/31/2024) or your projected gross income for the 2025 tax year (01/01/2025-12/31/2025). For dependent students we only consider parent income changes. For independent students, we only consider student's and spouse's income changes.

Special Circumstances DO NOT include:

- Personal living expenses (e.g. weddings, credit card bills, mortgages, school loan payments, and other miscellaneous consumer loans or expenses).
- One-time incomes such as the lottery or gambling winnings.
- Parents not helping with college costs.

INSTRUCTIONS:

Please complete each section that applies to you, sign and return to the Financial Aid Office. You must:

- 1. Indicate the reason(s) for your change in circumstance
- 2. Write a brief summary of your request
- 3. Submit any and all supporting documents requested by the Financial Aid Office

Student Name:			
Address:	City	State	Zip Code
Phone/Cell: Email:	•		·
REQUEST CATEGORIES (CHECK ALL THAT APPLY):			
Excessive Medical bills		Effective Date:	
Loss/Reduction of Employment/Income or Assets		Effective Date:	
Deaths of Parent/ Spouse currently listed on the FA	AFSA	Effective Date:	
Divorce or Separation		Effective Date:	
Unsafe Family Environment		Effective Date:	
Tuition Paid for Dependent in Elementary/Seconda	ry School	Effective Date:	
Other		Effective Date:	

EXPLANATION OF CIRCUMSTANCE:			
Please explain your situation below: In circumstances). If more space is neede		nt information (such as: Dates, amounts	, reasons, & extenuating
circumstances). If more space is need	eu, piease attaci	ra separate sneet or paper.	
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		reflect my true circumstances in this request g if my circumstances represented here sho	
engionity. I promise to monty the Findificial i	aid Oince iii williii	g ii my circumstances representeu nere sit	Juid Change.
Student Signature	Date	Parent Signature (if applicable)	Date